

CAROLINA PBGV CLUB

Minutes of Board meeting held by conference call at 8:00pm on December 20, 2016

Attendance:

Mary Fluke – President – Present
Ginger Russell – Vice President – Absent
Ginny Morris Treasurer –Present
Michael Edwards – Secretary – Present
Paul Urban – Board Member – Present
Bob Morris – Board Member – Present
Tony Childs – Board Member - Present

Mary Fluke called the meeting to order at 8:00 pm.

COMMUNICATION

- One of the main agenda items was the problems with communicating with existing members and new members given the current challenges with the email forwarding process and record keeping
- Mary gave a history of communication and record keeping for the first 5 years of the club. She recorded the minutes of the early meetings and recalled that they were “chatty” because she liked for people who were reading the minutes who were not in attendance at the meeting would know what transpired at the meeting.
- As secretary, Mary also took responsibility for keeping up with new member applications
- Mary would like for the club to return to some old school methods. For example, at some point the treasurer was given the responsibility of taking new member applications and reading those at meetings so that they could be voted on in future meetings

As a result of the above points, it was agreed that the secretary will receive new member applications and communicate the process for becoming a member to the applicants. The secretary will also be responsible for moving the application through the process and keeping applicants informed of the process (reading of the applications, deposit of check, etc). Checks sent with the application will be sent to the treasurer.

- There is a reliability problem sending email communication to current members using the existing distribution list.
- Paul reported that he has worked with the website hosts and thought that the problems had been resolved. There seems to be a problem unique to AOL users, however there have been reports of non-AOL users not receiving communication as well.

- At this time there are two distribution lists – one for current members and one for “friends” of the club which includes former members and others who have expressed interest in the club.
- Bob Morris reported that as secretary of another kennel club he also has two separate distribution list created in his personal email and it has proven to be an effective form of communication.

As a result of the discussion of the communication by email problems, the secretary will create email lists from his personal email and use those for communicating with members until the website communication problems are resolved.

MEMBERSHIP RENEWALS

- Because it is time to make members aware that it is time to renew memberships and because we have communication problems now, a discussion was held about how to communicate to members that renewal time is here.
- A discussion was held about members who joined late in the year and whether their next year’s membership fee should be waived. The result of the discussion follows:

The treasurer will send renewal forms by United States Postal Service (USPS) to all current members of the club. It was also agreed that the treasurer will send a self-addressed stamped envelope with the renewal form to encourage a prompt response from members. It will be left to the discretion of the treasurer on whether a new member who joined late in the year should be assessed a membership fee for the New Year.

WEBSITE

- Paul has made changes to the list of officers of the club to reflect the most recent election. The email links for the officers are incorrect and listed on the home page and the Members only page.
- The Membership Application has the address for the former secretary as the destination for the application. The following action will be taken:

Paul will correct the email links to the officers and will only keep them on the home page. All other links will be deleted. The secretary will make necessary changes to the membership application so that a current form can be posted on the website.

Supported entry for Columbia Kennel Club Show (Friday of the National week at the Carolina Classic Cluster in Concord)

- It was agreed that the club will purchase rosettes for placements at the show and give a messenger bag for Best of Breed

FEBRUARY HUNT

- Mary asked for ideas on hospitality for the February hunt.
- Mary suggested that we could have the dinner and raffle at her house, but that somebody might need to help with picking up the dinner if she has a late run.
- Mary also said that because it will be cold outside we should probably offer soup with lunch. She stated that if we do sandwiches again, she learned about how much to buy from the previous hunt.
- Opinions were offered that the club house seemed to be fine for the dinner and raffle and that somebody could help with transporting the dinner
- It was suggested that Michael and Robert have a cheese and cracker board.

As a result of the above discussions, the Saturday dinner will be held at the club house. Lunch will be soup and sandwiches with a scaled down sandwich purchase. Michael and Robert will provide cheese and crackers.

SUGGESTED MEETING SCHEDULE FOR 2017

- January 14th (SC Hunt)
- February 11th (NC Hunt)
- June 10th or July 29th (tentative- both associated with shows)
- October 21st (tentative – NC hunt)
- November – TBA (pending hunt approval)
- December – TBA (pending hunt approval)

TREASURER'S REPORT

- Ginny reported that we have \$10,126.00 in assets with \$150.00 liability for PBGV cutouts.
- 3 cutouts have been sold.
- Ginny will have December financials out at end of month

MEETING WAS ADJOURNED AT 9:01PM