

# Carolina PBGV Club

## Board of Directors' Meeting

### Meeting Details

**Date:** Tuesday, April 18, 2023

**Time:** 7:00 PM ET

**Venue:** Remote via Zoom

### Attendance

Board Member	Present	Absent
Roger Mayer, President	X	
Vickie Willmann, Vice President	X	
Jill Fitzgerald, Director		X
Kevin MacDonald, Director	X	
Patty Bateman, Director		X
Phyllis Lindquist, Director	X	
Sharon Kimble, Secretary/Treasurer	X	

### Minutes

#### Call to Order

Roger Mayer called the meeting to order at 7:06 PM.

#### Agenda

##### 1. Secretary's Report

The Secretary/Treasurer reported on the current renewal status for members.

- We have 24 memberships (34 members)
- Majority for anything to be voted on by members is now 18 votes (51%)
- The Members-only section of the club website should be updated with the new list of members. Sharon said this is in progress (it's been posted but the format needs to be adjusted so that it looks better and is easier to print as one page).
- Sharon will get together with Paul Urban to find out how to remove access to former members.

##### 2. Treasurer's Report

Sharon reported that there were no significant changes to the finances this month other than these items:

- Income was from the four club membership renewals.
- No expenses were incurred or paid.
- We were charged a \$12.00 Service Fee; it was mistakenly charged for the first month we had the account since we were below the minimum required amount. This is not supposed to occur, and Sharon will ensure this is corrected.

### 3. Hanover Kennel Club Supported Entry

- a. Roger forwarded an email from Mary to the Board on 3/29/2023 for discussion:

*"Once again the Hanover Kennel Club (HKC) would like to extend an invitation to your breed club to hold a supported entry with our all- breed shows on October 14 and October 15, 2023 in Wilmington, NC.*

*HKC will provide all ribbons for your regular classes, as well as rosettes for BOB, BOW and BOS. If you wish to offer additional prizes please furnish us a list for publication in the premium list no later than June 1, 2023.*

*Upon request, the show chairman will set aside an area for your exhibitors to set up together for grooming, socializing and picnicking. You may set up grooming, tables and pop-up tents in that area. Of course we will also have a grooming tent available for all exhibitors.*

*The judging panel will be available soon on Infodog.com.*

*Please don't hesitate to contact us with questions, or if there is anything we can do to make this weekend a great event for your breed club!*

*Sincerely,*

*Ann Roth, President [harnetthounds@juno.com](mailto:harnetthounds@juno.com)*

*Kathy Hamilton, Show Co-Chair [katnewfz@aol.com](mailto:katnewfz@aol.com)"*

- b. We have contributed in the past.
- c. Sharon will reach out to the contacts in the email to determine the cost of the supported entry and the process for contributing.
- d. We will review the draft of the club budget for this year to see if this was budgeted.
- e. The Board will discuss further at the May Board meeting.

### 4. Other Updates/Open Discussion

- a. *Bylaws update:* The Board discussed the need to finish up the revision to the bylaws and get it sent to AKC. After some review of the December club meeting minutes, we do not believe it requires a revote by the membership. There were just a couple of words left out in the version presented to the membership; the words do not change the meaning of the change. Sharon will add the missing words to the bylaws and send the document to the Board for final review. Then we will send it on to AKC for review and approval. Once the AKC approves with no changes, we will post the updated Bylaws document to the members-only section of the Carolina PBGV club website. Roger will check with Mary Fluke to find out to whom at AKC we should send the revised Bylaws document.
- b. *Master Hunt Calendar:* Vickie suggested that we consider scheduling the 2024 hunt dates soon in order for PBGVCA and thus AKC to have our hunts added to the master AKC and PBGVCA calendars. If we did this by August that may make it easier to avoid schedule conflicts.
- c. *Hunt Fee Changes and Minutes regarding the decision:* There is a need to review the minutes of the Board meeting where it was approved to make changes to the entry fees for the hunts to ensure that what was captured in the minutes is accurate. Sharon will review; Vickie will assist as needed.
- d. *Decision Log/Motion List:* Vickie suggested that we create a one-page document on which to list all motions made during Board meetings in order to provide us with a quick reference to decisions made. She recommended that we number them in some way to make it easy to sort and find by date. Sharon agreed that this was a good idea and had planned to do something similar.

Adjourn

The meeting adjourned at 8:03 PM.

## Next Meeting

May 16, 2023

7:00pm ET